

Republic of the Philippines
OVERSEAS WORKERS WELFARE ADMINISTRATION-Regional Welfare Office VIII
Trece Martires St., Tacloban City
Tel# 888-3374/ 832-1945

P.R. No.: **2025-04-052**
DATE: **15-Apr-25**


REQUEST FOR QUOTATION / PROPOSAL

COMPANY NAME: _____

ADDRESS OF COMPANY: _____

To whom it may concern:

Please quote your lowest price/s **(taxes included)** on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration, DOLE Compound Trece Martires St., Tacloban City not later than **(DATE)**


KATRINA D. OBEJERA
Supply Officer


JENELYN P. GACUS
BAC, Chairperson

PROJECT TITLE/NAME: FOR OFFICE USE					DEALER'S/SUPPLIER'S OFFER	
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET FOR THE CONTRACT (ABC) OR BUDGET PER LINE ITEM	UNIT COST (Vat inclusive)	TOTAL COST (Vat inclusive)
1	PC SPECIFICATIONS	7	unit	₱730,000.00		
	System Unit					
	Processor: Intel® i&-14700					
	Graphics: Intel® UHD Graphics 730					
	Memory: 16GB DDR5					
	Storage: 512GB M.2 SSD + 1TB HDD					
	OS: Windows 11					
	Peripherals & Accessories					
	Monitor: 23.5" IPS 1ms 100Mhz FHD Monitor					
	Keyboard & Mouse: USB Keyboard & Mouse					
	Others: LAN+ WiFi +Bluetooth					
	Micorsoft Office Home and Student 2021					
	5x USB Port					
	1x USB Type C					
	1x SD Card					
	2x HDMI Port					
	1x Audio Jack					
2	LAPTOP SPECIFICATIONS	3	unit			
	Operating System: Windows 11 Home					
	Processor: Snapdragon® X Elite X 1E 78 100					
	Graphics: Qualcomm® Adreno™ Graphics					
	Display: 15" 120Hz OLED					
	Memory: 16GB LPDDR5X					
	Storage: 1TB M.2 Pcle NVMe SSD					
	Microsoft Office Home and Student 2021					
	I/O Ports: 2x USB 3.2 Gen 1 Type-A, 2x USB 4.0					
	Gen 3 Type-C (supports display/power delivery),					
	1x HDMI 2.1 TMDS, 1x 3.5mm Combo Audio Jack					
	, Micro SD card reader					
	Keyboard & Touchpad: Backlit Chiclet Keyboard					
	1-Zone RGB with Num-Key, 1.7mm Key-travel					
	, Precision touchpad, with copilot key (Copilot in					

1. Entries must be typewritten / if handwritten, it must be clear and legible;
2. Bidders must submit certificate of PHILGEPS Registration;
3. Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, etc.);
4. All quotation can be submitted through the following means: **a) in a SEALED ENVELOPE**, or **b) thru ELECTRONIC MAIL**, or **c) FACSIMILE**. Label the envelope with the following:
Bidder's Company Name
PHILGEPS Reference No.
Project Title/Name
PR No.
5. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
6. Quoted prices must be inclusive of taxes and shall not exceed the Approved Budget for the Contract (ABC);
7. Proposal/Quotation submitted without signature of the authorized signatory shall not be accepted;
8. Proposal/Bid modifications submitted beyond the scheduled deadline shall not be considered;
9. Price quoted/ submitted on the deadline shall be considered as final and unalterable;
10. Use of non-discretionary/non-discriminatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005;
11. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

[illegible]

PRICE VALIDITY:

Date _____